



## TCPS Managed Partner Agreement with

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*Name of School AND Program(s) of Study*

List any additional Programs of Study that this agreement applies to:

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### **TCPS:**

Doing business as the Total Clinical Placement System<sup>SM</sup> (hereafter TCPS), TCPS works with facilities and schools to provide standardized clinical onboarding tools for students coming into the healthcare environment for clinical learning opportunities. Using with a shared cost model, the facility and school/student share in the expenses of providing clinical education or clinical placements. Partnering with TCPS does NOT substitute for clinical affiliation agreements between the school and the facility. TCPS assumes no liability for the requirements set forth in these affiliation agreements, nor does TCPS mandate content or policy related to clinical onboarding.

### **Purpose:**

The purpose of this agreement is to establish a working relationship between TCPS and a University or College with healthcare program(s) of study as a Managed Partner (MP). Through this partnership, TCPS works with the MP to facilitate student access to TCPS Facilities through the supported use of clinical onboarding tools. Multiple programs of study may use the same partnership agreement by listing all programs on the agreement, but each program is considered an individual MP related to student information storage and processing.

### **Technology & Information Safeguards:**

TCPS uses a HIPAA-compliant server for the storage of all clinical requirement data and maintains FERPA compliance by limiting information access by specific healthcare organizations based upon date-specific clinical assignments at the said organization. TCPS agrees to maintain the confidentiality of the clinical requirement data of MP's students in accordance with the provisions of FERPA and HIPAA. TCPS shall not use student information for any purpose other than in the performance of this agreement and shall not disclose or share information with any third party without the prior written consent of the MP. TCPS shall immediately notify the MP of any security breach and take immediate steps to limit and mitigate such security breaches.

### **Partnership Terms:**

Partnership status is based upon the TCPS academic year, August 1 – July 31. Returning partners may renew each August, or as needed in the new academic year. Inactive managed partners for two consecutive academic years will nullify the partnership agreement and require reapplication for MP status.

### **Onboarding Process:**

TCPS will provide the MP with a clinical onboarding packet that will outline each step and the responsibilities of the MP and TCPS. The MP is required to provide a point of contact that will coordinate with the TCPS Team for the clinical onboarding of each student. The MP will work with the TCPS team to create a timeline based on clinical start dates. The MP is responsible for identifying and providing student information as required by their clinical affiliation agreement with the TCPS facility. Failure of the MP or student to provide the needed data based on the timeline may result in delays in student approval to start their clinical learning opportunity.

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Total Clinical Placement System | PO Box 331562 | Murfreesboro, Tennessee 37133  
Phone: 615.653-1712 | Email your signed agreement to the TCPS Program Director: [Pam.Taylor@tcps-us.com](mailto:Pam.Taylor@tcps-us.com)

**See the Managed Partner Policies for the current academic year for more information.**

**By signing this partnership agreement both agencies agree to work together to achieve clinical onboarding of students into TCPS facilities in a timely manner to meet academic & clinical schedules.**

**FOR TCPS:**

**FOR THE SCHOOL:**

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

**TCPS Program Director & Date**

Title \_\_\_\_\_ Date \_\_\_\_\_

**As needed ...  
BY THE SCHOOL:**

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_